

# EVERETT CITY COUNCIL AGENDA ITEM COVER SHEET

## PROJECT TITLE:

Animal Shelter Fee ☒ Briefing  
 Modifications ☐ Proposed Action  
 Effective October 1, 2016 ☐ Consent  
☐ Action  
☐ First Reading  
☐ Second Reading  
☐ Third Reading  
☐ Public Hearing  
☐ Budget Advisory

COUNCIL BILL #  
 Originating Department Animal Shelter  
 Contact Person Paul Kaftanski/  
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 FOR AGENDA OF August 17, 2016

Initialed by:  
 Department Head  
 CAA  
 Council President



<u>Location</u>	<u>Preceding Action</u>	<u>Attachments</u>	<u>Department(s) Approval</u>
Everett Animal Shelter		Animal Shelter Fees	Administration, Parks

Amount Budgeted	-0-	
Expenditure Required	-0-	Account Number(s):
Budget Remaining	-0-	
Additional Required	-0-	

## DETAILED SUMMARY STATEMENT:

The attached Animal Shelter fee modifications will become effective October 1, 2016. The revisions take into consideration current sheltering costs and market comparisons of local animal agencies.

The adjustments include the following:

1. Increasing reclaim, owner surrender, euthanasia, licensing and adoption fees;
2. Including a microchip with stray reclaim fees;
3. Establishing certain fee categories for species other than cats and dogs;
4. Increasing license fees to adjust for online purchases; and
5. Establishing tiered late fees for expired licenses

Consistent with the requirements of the resolution passed by City Council in 2011, animal shelter fee adjustments specify a review process and notification to the City Council prior to implementation. The fee modifications were the subject of a public comment period from May 2, 2016 through June 1, 2016 and a public meeting at the May 25, 2016 regular meeting of the Animal Shelter Advisory Board. Public notices regarding the fees and meeting were placed in The Daily Herald, on the City's website and posted at the Animal Shelter. The Board finalized its recommendation to staff at its June 22, 2016 meeting.

# CITY OF EVERETT ANIMAL SERVICES

## FEE REVISIONS

### Effective October 1, 2016

#### ANIMAL IMPOUND FEES

Impound fees were previously called 'reclaim' fees. Categories have been adjusted to account for differing sheltering costs for different species. Microchip implantation will be included, and licensed pets will have a lower impound fee.

Fee Item	Current (Revised in 2011)	New Fees	Comments
Impound Dog/Cat	\$25	\$100	Now includes a microchip (\$40 value).
Impound Dog/Cat (wearing license)	\$25	\$50	Establishes benefit and incentive for licensed pets for first impound.
Impound, Other Small Companion Animal	\$5	\$25	Reflects housing costs for small mammals, rabbits and small to medium birds and reptiles.
Impound Large Exotic (legal)	\$50	\$50	Reflects housing costs for larger, legal exotics, e.g. large parrots and reptiles.
Impound Exotic or Wild Animal (illegal)	\$50	\$200 + \$50/day or incurred costs	Animals prohibited under EMC. \$50/day boarding if housed at EAS -or- actual cost of offsite boarding.
Impound Fowl	\$50	\$25	Establishes new category for fowl.
Impound Large Livestock	\$100	\$125 plus incurred costs	Animals boarded offsite, e.g. horses or cattle. The fee factors in additional staff time required.
Subsequent Impound Fee Increases	2nd: \$50; 3rd: \$100; 4th+: \$150	Add \$50 to previous fee	Fee increases by \$50 each subsequent impound, e.g. 1st: \$100, 2nd: \$150, 3rd: \$200.
Dog, Testing/Labwork	\$25	\$60	Reflects actual cost for blood draws and lab charges.
Cat, Testing/Labwork	\$15	\$20-\$80	Reflects actual cost for blood draws and lab charges. \$20 for FIV/FelV testing, \$60 for other labwork.
Veterinary Exam	\$20	\$35	Staffing costs for a veterinarian & technician based on a 15-minute exam.
Boarding	\$15 per day	\$20 per day	Reflects current shelter housing costs.



## OWNER SURRENDER & EUTHANASIA FEES

New categories have been created for species other than dogs and cats, and one owner surrender fee will apply to a litter of puppies or kittens. Euthanasia fees will now include the \$25 body disposal fee.

Fee Item	Current (Revised in 2011)	New Fees	Comments
Owner Surrender Cat/Dog/Litter	\$25	\$45	
Owner Surrender Medium Mammal		\$20	Rabbits, guinea pigs, ferrets
Owner Surrender Small Mammal/Bird		\$5	Includes hamsters, mice, parakeets, etc.
Owner Surrender Parrot, Other Exotic		\$30	Includes snakes, turtles/tortoises, lizards, etc.
Euthanasia, Cat	\$45	\$85	Incorporates \$25 disposal fee. Total current charge is actually \$70.
Euthanasia, Dog	\$75	\$115	Incorporates \$25 disposal fee. Total current charge is actually \$100.

## ADOPTION FEES

Variable fees take costs into account while acting in the animals' best interests. They are comparable to fees at other animal agencies. Fees are adjusted for special promotions or events, space constraints, and for hard to place animals.

Fee Item	Current (Revised in 2011)	New Fees	Comments
Adoption, Dog	\$75 - \$300	Canine Adoption Fee Range: Standard Adult Dog: Standard Puppy <6 mos: Special Needs Canine: <i>(medical, behavioral, geriatric)</i>	\$75 - \$350 \$150 \$350 \$75
Adoption, Puppy < 6 mos	\$140 - \$300		
Adoption, Cat	\$75 - \$100	Feline Adoption Fee Range: Standard Adult Cat: Standard Kitten <6 mos: Special Needs Feline: <i>(medical, behavioral, geriatric)</i>	\$25 - \$150 \$50 \$125 \$25
Adoption, Kitten < 6 mos	\$115		
Adoption, Two Cats Same Day	\$37.50 - \$50.00	\$75	One fee covers both animals.
Adoption, Two Kittens Same Day	\$120	\$200	One fee covers both animals.
Adoption, Cat/Dog, Senior >65 yrs	\$75 - \$125	50% discount	Provides a senior discount for adult cat/dog adoptions; changes age from 55 to 65 years.

## LICENSING FEES

Licensing fees will increase to better reflect program administration costs, which include database maintenance, online sales transaction fees and licensing renewal follow up costs.

Fee Item	Current (Revised in 2011)	New Fees	Comments
Altered Cat/Dog	\$20	\$25	
Altered Cat/Dog Microchipped	\$10	\$15	
Senior Altered Cat/Dog	\$15	\$20	For seniors 65 years and older
Sr. Altered Cat/Dog Microchipped	\$7.50	\$12.50	For seniors 65 years and older
Unaltered Cat/Dog	\$40	\$50	
Service Dog	\$10	No charge	Service dog as defined in Everett Municipal Code and ADA.
Late Charge: 31-60 days	\$10	\$10	31 to 60 days past expiration date
Late Charge: 61-90 days	n/a	\$20	61to 90 days past expiration date
Late Charge: 91-135 days	n/a	\$35	91 to 135 days past expiration date
Late Charge: 136-365 days	n/a	\$45	136 to 365 days past expiration date
Late Charge: 1 yr+	n/a	\$50 + yearly license fee(s)	Over one year past expiration date
Hobby Kennel or Cattery License	\$50	Waive fee with adoption	\$50 fee waived for one year when new license purchased at the time of an EAS animal adoption.